

DAMASCUS BRANCH  
LAC AGENDA  
SEPTEMBER 12, 2023

1. Call to order
  - Approval of minutes from previous monthly meeting June 13<sup>th</sup>, 2023
2. Reports
  - Membership Report
  - Agency Manager's Report
    1. Collection
    2. Facility
    3. Programming
    4. Services
  - Library Board Liaison Report
3. Unfinished Business
  - Gail Davidson memorial gift – update.
  - Damascus Refresh – update.
  - Damascus Book Sale – update.
4. New Business
  - Discussion with agency manager on the following topics:
    1. Annual Election of Officers
    2. Collection needs
    3. Facility issues
    4. Questions/input about programming
    5. New needs in community for services
    6. Review LAC schedule for upcoming year
    7. New business



**Our schedule for the 2023-2024 year:**

*All meetings are held on the second Tuesday of the month on Zoom from 7:00-8:00 pm, unless otherwise announced.*

September 12; October 10; November 14 and/or Joint Meeting; December 12; January 9 or 10 (2<sup>nd</sup> Joint Meeting?); February 13 with optional pre-meeting dinner; March 12; April 9; May 14 [no formal meeting – optional tour of another library]; June 11. No meetings scheduled in July and August.

**NOTE:** We usually attend County Executive's Upcounty Forums, dates TBA. (Forums were previously in January)

Please contact Adrienne Miles Holderbaum at [Adrienne.Miles@montgomerycountymd.gov](mailto:Adrienne.Miles@montgomerycountymd.gov) for the Zoom link to each meeting.